



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

14 FEB 2002

OFFICE OF THE ASSISTANT SECRETARY

ENDURING FREEDOM MEMO EF-02-01

MEMORANDUM FOR ALMAJCOM/FOA/DRU (CONTRACTING)

FROM: SAF/AQC
1060 Air Force Pentagon
Washington DC 20330-1060


SUBJECT: Government-wide Purchase Card (GPC) Convenience Check Theshold for Operation
ENDURING FREEDOM

As described in Air Force Contracting Policy Memo, 01-C-08, dated 28 Sep 01, Operation ENDURING FREEDOM meets the statutory definition for a contingency operation. As such, in accordance with the DoD Financial Management Regulation, Volume 5, Chapter 2, Section 021002, paragraph B. 4. e, as appropriate, GPC "convenience checks may be used for payments in overseas transactions up to \$10,000 in support of contingencies declared by the Secretary of Defense."

This expanded authority is limited to warranted contracting officers making purchases outside the United States as defined in DFARS 213.301(1). Convenience checks may only be written in U.S. dollars. The bank processing fee (2%) for checks written overseas must be applied to each check and paid out of unit funds.

Contingency contracting officers are encouraged to add this capability to their tool kit and use it, when appropriate, to support the warfighter during this vital operation.

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